



**10TH ANNIVERSARY CELEBRATION
BURNABY BLUES + ROOTS FESTIVAL
CALL FOR ARTISAN VENDORS**

LOCATION: Deer Lake Park, Burnaby (Shadbolt Centre for the Arts, 6450 Deer Lake Ave., Burnaby, BC)

EVENT DAY/DATE/TIME: Sunday, August 9, 2009 – 1:30-10:00pm

GATES OPEN/SELLING TIME BEGINS: 12:30pm

EVENT/SELLING TIME ENDS: 10:00pm

The Burnaby Roots + Roots Festival will be marking the 10th anniversary of this signature music event on Sunday, August 9th. This year, we are inviting artisans to sell their wares in our Artisan Village. The Village will be an essential element of the festival experience, and we are committed to providing a vibrant and high-quality selection of vendors for patrons to enjoy. Ceramics, jewellery, woodwork and other visual arts are just some examples of work we'd like to see represented in the village. Images of products to be sold must accompany your application or be emailed to Julie-anne.slade@burnaby.ca by the submission deadline of **Monday, June 15, 2009**. A flat fee for booth space will be charged and the details are noted below. **Please be advised that it is not possible for festival organizers to guarantee any particular location or stage sightlines.**

For more detailed information regarding this top tier music festival, please refer to www.burnabybluesfestival.com.

Artisans will be selected through a juried process and primary consideration will be given artisans with handmade items. The Artisan Village will be set up outdoors in a tent and will operate rain or shine.

APPLICATION PROCESS TIMELINE:

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| Monday, June 15, 2009 | Deadline for application submission. |
| Monday, July 6, 2009 | All applicants will have been notified of acceptance, placement on waitlist or non-acceptance. |
| Tuesday, July 21, 2009 | Fees will be due and payable to the City of Burnaby from all accepted artisans. |

PLEASE DO NOT SEND PAYMENT UNTIL YOU RECEIVE NOTIFICATION OF ACCEPTANCE.

On festival day, vendors must be open, staffed and ready for business when the gates open at **12:30pm** and remain so until the festival concludes at 10:00pm. Vendors must be off the grounds by midnight.

Load In/Out: Load-in times to be confirmed when application is accepted. Be prepared to bring extra help, rolling carts, hand-trucks and power cords if you require power to load in to your booth space. Festival staff cannot be responsible for loading in vendor items. The festival is held in a public park and is an environmentally sensitive area, therefore, use of the grounds is strictly monitored. After load-in, no vehicles (incl. golf carts, scooters etc.) of any kind may be used or kept on site by vendors during the festival.

Product Guidelines and Limitations:

- Without prior approval from the Burnaby Blues + Roots Festival event staff, a selected vendor can only sell those types of items listed on his/her application. If there is a particular item that needs to be excluded from your product line, we will contact you prior to acceptance of your booth fee.
- Vendors may not sell any item with the Burnaby Blues + Roots Festival word mark, or any sponsor or supplier logo. Additionally, vendors may not sell any item with the name or image of any act playing at the festival.
- Vendors may not sell any drug paraphernalia, tobacco products, weapons or illegal studded jewellery of any kind.
- Artisan Village vendors may not sell any beverages or food items.

Please Note: Failure to comply with the above will result in expulsion from the festival. Burnaby Blues + Roots Festival will incur no expenses associated with the closing of the booth.

Vendor Space Specifications and Fees

Artist/Hand-Crafter	
Vendor Logistics 1-6 foot table and maximum of 2 chairs	10 ft x 10 ft space in shared tent
Vendor personnel general site access passes	1 (2 maximum)
Flat fee:	\$125.00

Burnaby Blues + Roots Festival provides all tents and 11 x 17 laminated signs for tables – any decorations or merchandise may not extend beyond the interior of the tent.

Any vendor may request a double booth (two adjacent booths) which will be charged at full price – there is no quantity discount. Burnaby Blues + Roots Festival reserve the right to grant or deny any requests for additional booths. Booth space is for single vendor use only. No subleasing or sharing of space is allowed unless specified in writing.

- All sales are to be from a vendor’s assigned booth only with no roaming sales.
- No bullhorns or megaphones, flashing lights or strobes, speakers or sound amplification at booth area.
- Generators or gas lanterns are prohibited – any necessary illumination will be provided by the Shadbolt Centre Technical Department.

Layout of Festival Site

The final layout and placement of key areas of the festival will be determined in the course of production planning, and an updated 2009 map will be available in early August.

Agreement

By signing the artisan application form, you are agreeing that you have read and agree to the vendor limitations and guidelines as outlined above for the 2009 Burnaby Blues + Roots Festival Artisan Village. Please note that the festival is held rain or shine and all Artisan Village fees are non-refundable.

Again, thank you for your interest, and we look forward to receiving your application. If you have any questions or concerns, please feel free to contact:

Julie-Anne Slade, Special Events Officer
c/o Burnaby Blues + Roots Festival
6450 Deer Lake Avenue
Burnaby, BC V5G 2J3
(604) 205-3004
Julie-Anne.Slade@burnaby.ca

Artisan Village applications are also available at www.burnabybluesfestival.com and www.shadboltcentre.com.